



UNIVERSITY
of Prince Edward
ISLAND

Committee Report to Senate

Committee Name: Senate Steering and Nominating Committee

Committee Meeting Date: 1/9/2025

Attendance: Present: Wendy Rodgers, Kim Mears, Shannon Fitzpatrick, George Jiang, Andrea Trowbridge, Pam Trainor, Willow Anderson and Kim Porter (recorder)

Senate Meeting Date: 1/17/2025

Items Discussed

- The process for receiving agenda item requests after the deadline.
- A request from Dr. Naterer that was received after the deadline.
- A request for an update on the Faculty Association correspondence requesting a review of Regulation 12
- Senate agenda requests: Approval of revised Scheduling Policy; Approval of UPEI Framework for Online and Technology-Supported Learning Guidelines Documentation, and Resources; the Fourth Curriculum Report
- The exclusion of Associate Deans from membership on Senate Committees
- Process for responding to questions left on placemats after the Senate meeting
- The appointment process for the Committee for Emeritus/Emerita/Emeriti Status
- Current Senate vacancies and the upcoming annual Senate election
- An update on the Senate SharePoint site

Report due to senate@upei.ca at least two weeks prior to Senate meeting

Decisions Made

- Agenda item requests received after the deadline will be reviewed for urgency and non-urgent items will be brought forward for the next SSNC meeting.
- The request from Dr. Naterer will be brought forward to the February SSNC agenda.
- Kim M. to bring forward the request of the Faculty Association to the February SSNC agenda. An update from Dr. Naterer on the working group is needed.
- Future Senate agenda requests will require a briefing note attached.
- Pam Trainor to conduct a review of the Associate Dean position to determine how to address the exclusion of this position on Senate Committees. This information will be brought forward at a future meeting.
- The appointment process for the Committee Emeritus/Emerita/Emeriti Status should follow the regular Senate Committee appointment process.
- A second call for nominations will be made to replace Raquel Hoersting on Senate, who is on sabbatical leave from Jan. 1 to June 30, 2025, as well as to replace Alyson Campbell on the Senate Academic and Student Discipline Appeals Committee, who resigned.
- Andrea T. to contact Dr. Weenie to confirm Dr. Augustine's intention to be a member of Senate. This will be brought forward to Senate.
- Approval of January 17, 2025 Senate agenda.

Recommendations to Senate

- N/A