



UNIVERSITY
of Prince Edward
ISLAND

Committee Report to Senate

Committee Name: Senate Steering and Nominating Committee

Committee Meeting Date: 12/5/2024

Attendance: Present: Shannon Fitzpatrick, George Jiang, Andrea Trowbridge, Pam Trainor and Kim Porter (recorder)

Regrets: Wendy Rodgers and Kim Mears

Senate Meeting Date: 12/13/2024

Items Discussed

- Senate agenda requests: Draft Terms of Reference for the Ad Hoc Teaching Evaluation Committee; UPEI Cairo Presentation; UPEI Action Plan Update
- Senators' attendance at Senate Meetings
- Senate Committee Reporting Template
- Senate Holiday Social
- Scholarly Integrity Committee Next Steps
- Senators whose terms have ended on Senate

Decisions Made

- The Scholarly Integrity Committee draft Terms of Reference will be created and brought to a future meeting.
- Approved December 13, 2024 Senate Agenda

Recommendations to Senate

- The reporting template will be made available to Senate Committees as an option to complete, instead of minutes.

Report due to senate@upei.ca at least two weeks prior to Senate meeting