



UNIVERSITY
of Prince Edward
ISLAND

TO: Members of Senate
FROM: Andrea Trowbridge, Secretary to Senate
DATE: December 6, 2024
RE: Fourth Senate Meeting – December 13, 2024

The Senate of the University of Prince Edward Island will hold its fourth meeting for 2024-2025 on **Friday, December 13, 2024 at 3:00 p.m. at Alumni Hall in Rm 102.**

OPEN AGENDA

1. **Call to Order, Welcome, Land Acknowledgement and Opening Remarks from Chair and Vice-Chair** 5 min
2. **Approval of Agenda** 5 min
MOTION: That Senate approve the agenda as presented.
3. **Approval of Minutes** 5 min
a. **November 22, 2024**
MOTION: That Senate approve the minutes of November 22, 2024 as presented.
4. **Business Arising from Minutes** 5 min
a. Senate Committee Reporting Template
5. **President's Report** 30 min
a. **Vice-President Academic and Research Report**
b. **Vice-President People and Culture Report**
6. **Recognition of Departing Senators – W. Rodgers** 5 min
7. **Question Period** 10 min
8. **Senate Standing Committee Reports** 5 min
a. **Senate Steering and Nominating Committee – W. Rodgers – For Information**
 - i. Senate and Senate Committee Vacancies
 - *Committee for Emerita/us Status:*
 - One Faculty member – IKERAS
 - *Senate Academic and Student Discipline Appeals:*
 - One graduate student appointed by the Graduate Student Association
 - ii. Senate and Senate Committee Appointments
 - *Senate Committee on Admissions and Degrees:*
 - Shannon Fitzpatrick - effective January 1, 2025 until June 30, 2026

Agenda

Fourth Senate Meeting– December 13, 2024

9. **UPEI Action Plan Update – Kate Richard, Program Manager – For Information** 15 min
10. **UPEI Cairo Campus – Kim Critchley, Provost UPEI Cairo – For Information** 30 min
11. **Board Report to Senate – W. Waterman – For Information** 5 min
12. **Ad Hoc Teaching Evaluation Committee Terms of Reference – G. Naterer** 10 min
MOTION: That the Senate approves the Terms of Reference for the Ad Hoc Teaching Evaluation Committee as presented.
13. **Adjournment**
MOTION: That the Senate meeting be adjourned.

Senators are invited to stay for a Holiday Social following the Senate Meeting.