



**UNIVERSITY**  
*of Prince Edward*  
**ISLAND**

TO: Members of Senate  
FROM: Andrea Trowbridge, Secretary to Senate  
DATE: October 11, 2024  
RE: Second Senate Meeting – October 18, 2024

The Senate of the University of Prince Edward Island will hold its second meeting for 2024-2025 on **Friday, October 18, 2024 at 3:00 p.m. at Alumni Hall in Rm 102.**

**OPEN AGENDA**

1. **Call to Order, Welcome, Land Acknowledgement and Opening Remarks from Chair and Vice-Chair** 5 min
2. **Approval of Agenda** 5 min  
*MOTION: That Senate approve the agenda as presented.*
3. **Approval of Minutes** 5 min  
a. **September 13, 2024**  
*MOTION: That Senate approve the minutes of September 13, 2024 as presented.*
4. **Business Arising from Minutes** 5 min
5. **President's Report** 30 min
  - a. **Review of Emergency/Crisis Response Plan**
  - b. **Vice-President Academic and Research Report**
  - c. **Vice-President People and Culture Report**
6. **Question Period** 10 min
7. **Senate Standing Committee Reports**
  - a. **Frequency of Senate Sub-Committee Reports – For Discussion – W. Rodgers** 5 min
  - b. **Academic Planning and Curriculum Committee – G. Naterer** 10 min
    - i. **Second Curriculum Report**  
*MOTION: That Senate approve the recommended motions.*
    - ii. **Annual Report – For Information Only**
  - c. **Student Academic and Student Discipline Appeals Committee – For Information**
    - i. **Annual Report**

## Agenda

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**d. Senate Steering and Nominating Committee – W. Rodgers – For Information**

- i. Senate and Senate Committee Vacancies
  - *Senate:*
    - One Faculty member temporary replacement – Science
  - *Committee for Emerita/us Status:*
    - One Faculty member – IKERAS
  - *Graduate Studies Advisory Committee:*
    - One Representative, Post-Doctoral Fellows
  - *Senate Academic and Student Discipline Appeals:*
    - Two undergraduate students appointed by the Student Union
    - One graduate student appointed by the Graduate Student Association
  - *Senate Committee on Admissions and Degrees:*
    - One Faculty member temporary replacement – Nursing
    - One student nominated by the Student Union and elected by Senate
  - *Senate Library Committee:*
    - One student appointed by the SU President and elected by Senate
    - One Graduate student appointed by GSA and elected by Senate
  - *Senate Research and Advisory Committee:*
    - One Faculty member – Education
- ii. Senate and Senate Committee Appointments
  - *Senate Academic and Student Discipline Appeals:*
    - Amy Hsiao (3-year term)
    - Peter Foley (6-month sabbatical replacement)
  - *Senate Committee on Admissions and Degrees:*
    - Beibei Jia
  - *Senate Library Committee:*
    - Esther Wohlgemut
  - *Senate Research Advisory Committee:*
    - William Whelan

**8. Board Report to Senate – W. Montelpare/W. Waterman – For Information** 5 min

**9. Responsible Conduct of Research, Scholarly and Creative Work Policy – M. Sweeney-Nixon** 10 min  
*MOTION: That Senate approve the revised Responsible Conduct of Research, Scholarly and Creative Work Policy as presented.*

**10. New Item from SSNC**  
**Creation of Ad Hoc Senate Committee – G. Naterer** 5 min  
*MOTION: That Senate create a Senate Committee on Teaching Evaluation to investigate alternative holistic approaches to teaching evaluation that continue to include student feedback. The committee shall recommend a robust and unbiased method of evaluation of teaching effectiveness, which includes student voices and feedback in that evaluation. The committee shall include faculty, administration, and student representation.*

*MOTION: That Senate move to a closed agenda.*

**11. Adjournment**  
*MOTION: That the Senate meeting be adjourned.*